

B.B.A. LL.B. Ist year
(1st and 2nd Semester)

B.B.A. LL.B (HONS) PART – I SEMESTER-I

PAPER –I ENGLISH - I

Unit- I Grammar

1. Simple Compound, Complex sentences.
2. Tens.
3. Phrase and Clause.
4. Active-Passive.
5. Interrogative.
6. Reported Speech.
7. Conditionals.

Unit – II Grammatical Usage

1. Transformation of Sentences.
2. Spotting Common Errors.

Unit – III Communication Skills

1. Short responses in communication.
2. Use of question tags in communication.

Unit –IV Correspondence

1. Formal Correspondence.
2. Informal Correspondence.

Unit – V Composition Skills

1. Note taking.
2. Paragraph Writing.

Selected Bibliography

- 1 Wren and Martin : English Grammer
- 2 J.S. allen: 'English Grammar'
- 3 J.C. Nesfield: 'English Grammar'
- 4 Hindi-English Glossary: Vidhi Sahitya Prakashan, Ministry of Law, New Delhi.

B.B.A. LL.B (HONS) PART – I SEMESTER-I

PAPER –II Principles and Practices of Management (Major)

Unit – I

An Introduction: Management defined, Functions of Management, Management as a profession, Managerial Levels and Roles, Managerial Responsibilities; Characteristics of a good Manager.

Unit-II

Management Thought: (a) Early Contributions: Robert Owen (Classical Theories – An overview of Scientific Management by Taylor, Management Process school by Henri Fayol (C) Neo-Classical Theories – An overview, Behavioural approach and Hawthorne Experiments.

Unit- III

Overview of Management functions: Planning Function, Planning Defined, Advantages of Planning, Organising: Organising defined, Process of Organising, Principles of organizing, Organisational structure, Staffing.

Unit – IV

Key Managerial Activities: Decision making: Types of Managerial decisions, process of quantitative decision making, Management by objectives: Meaning, process, Advantages, Disadvantages.

Unit-V

Directing Activities: Motivation, Definition, Types & Process, Leadership, Communication, Definition, Objectives of Communication, Communication process model, guidelines for effective communication, Functions of Controlling : Effective Control System, Control Process, Types of Managerial Control.

Books Recommended:

1. Principles of Management, J.S. Chadan
2. Principles of Management, George R.Terry
3. Principles of Management, B.S. Mathur
4. Principles of Management, J.K. Jain
5. Fundamentals of Management, Stoner

B.B.A.LL.B (HONS) PART – I SEMESTER-I

PAPER –III Organisational Behaviour (Minor)

Unit – I Introduction to Organisational Behaviour, Perception, Personality, Learning.

Unit – II Motivation: Concept & Theories, Power and Politics.

Unit – III Leadership: Concept & Theories, Group Dynamics and Teams.

Unit – IV Organisation Structure & Design, Organisation Culture, Attitude, Values.

Unit- V Socialisation: Mentoring Employee, Counselling, Managing Interpersonal Conflict,

Organisation change and development.

Suggested Readings:

1. Keith Davis : Human Behaviour at work Organizational Behaviour (Tata McGraw Hill).
2. T. Herbert : Dimensions of Organizational Behaviour (Mac Millan Publishing Co.)
3. R.D. Agrawal : Organisation and Management (Tata McGraw Hill)
4. A Szilagyl & M.J. Wallace : Organisational Behaviour and performance Scoff, Foesman and Co.)
5. Stephen P. Robbins & Seema Sanghi, Organisational Behaviour, Pearson Education.
6. Dr. S. Shajahan, Linu Shajahan, Organisational Behaviour (New Age International Publishers).
7. R.S. Dwivedi, Human Relations and Organisational Behaviour, Mac Millan India.
8. Hersey, Management of Organisational Behaviour : Leading Human Resource, Pearson Education.
9. Greenberg, Behaviour in Organisation : understanding and Managing Human Side of work, Pearson Education.

B.B.A.LL.B (HONS) PART – I SEMESTER-I

PAPER –IV BUSINESS STATISTICS (MINOR)

Unit-1: Introduction

Origin, Meaning, Scope and limitations of statistics. Relationship with business and industry.

Unit -II: Collection of data

Collection, classification and tabulation of statistical data. Pie diagrams. Graphic representation.

Unit- III: Measures of central tendency

Mean, Median and Mode -Meaning& Computation, Measure of Dispersion -standard deviation. Co-efficient of variation.

Unit- IV: Simple correlation and Regression.

Meaning, Karl Pearson's Correlation, Rank correlation, Computations. Uses, Regression equations –Index Numbers-Concepts and uses, Construction of index numbers, Limitations, Test of Index numbers.

Unit- V: Probability Theory

Basic concepts in probability, Statistical dependence and independence, Bayes theorem.

Reference:

- 1) B.L. Agrawal, Basic Statistics
- 2) Richard Levin, Statistics for Management

B.B.A.LL.B (HONS) SEMESTER-I

Paper – IV

LAW OF TORTS INCLUDING MOTOR VEHICLE ACCIDENT

AND CONSUMER PROTECTION LAWS

Unit-I Evolution of Law of Torts

1. England.- Forms of action, specific remedies from case to case
2. India - principles of justice equity and good conscience-unmodified character-advantages and disadvantages

Definition, Nature, Scope and Objects of Tort

1. A wrongful act- violation of duty imposed by law, duty which is owed to people generally (in rem) - damnum sine injuria and injuria sine damnum-doctrine applicability.
2. Tort distinguished from crime and breach of contract and trusts.
3. The contract of unliquidated damages
4. Changing scope of law of torts : expanding character of duties owed to people generally due to complexities of modern society
5. Objects-prescribing standards of human conduct, redressal of wrongs by
 - a. Payment of compensation, proscribing unlawful conduct by injunction.

Unit-II Justification in Tort

1. Volenti non fit injuria
2. Necessity, private and public
3. Plaintiffs default
4. Act of God
5. Inevitable accident
6. Private defense
7. Statutory authority
8. Judicial and quasi-judicial acts
9. Parental and quasi-parental authority
10. Extinguishment of liability in certain situations

Unit-III Doctrine of sovereign immunity and its relevance in India

1. Vicarious Liability
2. Torts against persons and personal relations
3. Defamation
4. Parental relations, master and servant relation

5. Malicious prosecution, wrongful confinement
6. Wrongs affecting property
7. Trespass to land
8. Constitutional torts and Public liability for victim's compensation.

Unit-IV Negligence

1. Basic concepts
2. Theories of negligence
3. Contributory negligence
4. Special situations of negligence – hazardous Substance and Machinery product liability, liability towards ultimate transferee.

Nuisance

1. Definition essentials and types
2. Acts of obstructions (view and formation of queues)
3. Absolute and Strict liability
4. Legal remedies
5. Award of damages
6. Injunction
7. Extra-legal remedies

Unit-V Consumer Protection Act

1. Concept and definition of Consumer and service
2. Unfair trade practices
3. Supply of essential commodities and services
4. Enforcement of consumer rights

Motor Vehicle Act

1. Types of Accident, At road intersections, collision, involving children, excessive speed, in floods, pedestrian, Running over cyclist and Hit and run case.
2. Compensation and Right to Just Compensation.
3. Claims and Claim Tribunal – Composition, Powers, Procedure and appeal against its orders.
4. Liability – Insurance company, Third Party, Vicarious Liability Fault and no Fault liability, Right to fixed compensation.

Select bibliography

- 1 Salmond and Heuston - On the Law of Torts (2000) Universal Delhi.
- 2 D.D. Basu, The Law of Torts (1982), Kamal, Calcutta.
- 3 B.M. Gandhi, Law of Tort (1987), Eastern, Lucknow
- 4 P.S. Achuthan Pillai, The law of Tort (199t) Eastern, Lucknow.
- 5 Ratanlal & Dhirajal, The Law of Torts (1997), universal, Delhi.

B.B.A.LL.B (HONS) PART – I SEMESTER-I

PAPER –VI Law of Contract – I

UNIT-I Introduction

1. History and nature of contracted obligations
2. Agreement and contract : definitions, elements and kinds of contract.
3. Proposal and acceptance
4. Consideration
5. Theories of Contract

UNIT-II Capacity to contract

1. Free consent
2. Undue Influence
3. Misrepresentation
4. Fraud
5. Mistake
6. Unlawful considerations and objects
7. Fraudulent.

UNIT-III Void and void able agreements

1. Injurious to person or property
2. Immoral
3. Against public policy
4. Void and void able agreements
5. Contract without consideration
6. Agreements in restraint of marriage, trade etc
7. Contingent contract, Wagering contract and its exception.

UNIT-IV Contractual obligations

1. Contractual obligations – remedies, discharge of

2. Damages, remoteness of damages, ascertainment of damages
3. Government Contracts.
4. Quasi Contract - Obligations

UNIT-V Specific Relief Act

1. Specific performance of contract and Specific Relief Act
2. Contract that can be specifically enforced & that cant be enforced
3. Persons against whom specific enforcement can be ordered
4. Rescission and cancellation of contracts and documents
5. Injunctions, temporary, perpetual, Mandatory, Obligatory
6. Declaratory Decree
7. Discretion and powers of court

Select Bibliography

1. Beasten (ed.) Anson's Law of Contract (27 ed. 1998).
2. P.S. Atiya, Introduction to the Law of Contract 1992 reprint (Clarendon Law Series).
3. Avtar Singh, Law of Contract (2000) Eastern, Lucknow.
4. G.C. Cheshire, and H.S. Fifott and M.P. Furmston, Law of Contract (1992) ELBS with Butterworth's.
5. M. Krishnan Nair, Law of Contracts, (1998).
6. G.H. Treitel, Law of Contracts, Sweet & Maxwell (1997 reprint).
7. R.K. Abhichandani, (ed.) Pollock & Mulla on the Indian Contract and the Specific Relief Act (1999) Tripathi.
8. Banerjee, S.C. Law of Specific Relief (1998), Universal.
9. Anson, Law of Contract (1998), Universal.

B.B.A.LL.B (HONS) PART – I SEMESTER-II

ENGLISH – II PAPER –I

Unit-I Vocabulary

1. Foreign words and phrases
2. Set expressions and phrases.
3. One word substitution
4. Words often confused
5. Synonyms and Antonyms, especially Legal words

Unit-II Comprehension Skills

1. Comprehension of Legal texts
2. Common logical fallacies
3. Comprehending legal passages through queries

Unit-III Drafting skills

1. Legal Drafting
2. Preparing legal briefs
3. Precis and summary

Unit-IV Grammar

1. Cohesive Devices, Combination of sentences
2. Sentence structures, verb patterns.
3. Modals
4. Possessives and 'Self' forms

Unit-V Composition and Translation

1. Legal topics for essay writing
2. Translation and Transliteration.

Select Bibliography

1. M.C. Setalwad : Common Law in India.
2. Denning : 'Due process of Law'
3. I. Abidi : 'Law and Language'.
4. Glanville Williams : Learning the law.
5. J.C. Nesfield : 'English Grammar.'

B.B.A.LL.B (HONS) PART – I SEMESTER-II

PAPER –II OPERATIONAL RESEARCH MANAGEMENT (Major)

Unit – I

Quantitative techniques – Introduction-meaning and definition-classification of QT and other disciplines-application of QT in business- Limitations.

Unit – II

Set theory- Probability-Concept of probability- meaning and definition- Approaches to probability- Theorems of Probability- addition theorem- multiplication theorem-conditional probability- Inverse probability- Baye's theorem.

Unit – III

Theoretical distribution – binomial distribution – basic assumption and characteristics – fitting of binomial distribution- Poisson distribution-Characteristics- properties- standard normal curve.

Unit- IV

Statistical inference – testing of hypothesis –procedure – error in testing- two tail test and one tail test – non parametric tests- Chi-square test, Wilcoxon Test, Parameter test- Z test- of significance of large sample-test for two sample means- small sample mean tests-student test-Analysis of variance-F-test-one way ANOVA and two way ANOVA tests.

Unit-V

Correlation and regression analysis – meaning and definition of correlation – Karl Pearson's coefficient of correlation – rank correlation – Regression – types –determination of simple linear regression- Coefficient of determination.

Reference:

- 1) David M. Levine : Business Statistics
- 2) S.P.Gupta : Statistical Methods

B.B.A.LL.B (HONS) PART – I SEMESTER-II
PAPER –III Managerial Economics (Minor)

Unit –I

Introduction-Definition of Managerial economics- objective-characteristics-uses-decision making and forward planning-basic economic tools in management economics.

Unit-II

The concept of demand and elasticity of demand-demand curve: Individual demand curve, market demand curve, movement along Vs. shift in the demand curve, Elasticity of Demand: Price, income and cross-demand estimation and demand forecasting-concept of revenue: Average Revenue and Total Revenue – Marginal Revenue and Incremental Revenue.

Unit- III

Production: Fixed and Variable inputs, Production function, Total, Average and Marginal Product, Law of variable proportions, linear homogenous production function-production isoquants, marginal rate of technical substitution – optimal combination of resource-return to scale-cost of production –social private cost of production-difference between economic and accounting cost – long run and short run cost of production –Economics and diseconomies of scale.

Unit – IV

Price and output decisions under different market structures: Price and output decisions under perfect competition, monopoly and monopolistic competition – pricing under oligopoly – kinked demand curve – price leadership – pricing under collusion.

Unit-V

A pricing policies and practices : factors, governing price-objectives of pricing policy –Role of cost in pricing-demand factor in pricing – consumer psychology and pricing-pricing methods: cost plus or full-cost –Target pricing – going rate pricing follow up pricing

Barometric pricing customary prices pricing of new products: Penetrating pricing- Price Skimming.

B. Macro Economics and Business decisions: Phase of Business cycle- Evil effects of cyclical fluctuations on business firms minimizing effects of Business cycles. Economics Forecasting for business: Economic and Business forecasting Uses of economic forecasts method of economic forecasting selecting a forecast- evaluating forecasts.

References:

1. R.L.Varshney and K.L. Maheshwari : Managerial Economics
2. D.N. Dwivedi, Managerial Economics
3. Dr. S. Sankarnan, Managerial Economics
4. D.M. Mithani, Business Economics
5. Seth M L Text Book of Economics Theory
6. K.K. Dewett : Economic Therapy
7. Petersen & Lewis : Managerial Economics
8. Mote V L Peul S. & Gupta G.S. : Managerial Economics
9. H. Craig Petersen & W. Cris Lewis : Managerial Economics
10. Dr. P.N. Reddy and H.R. Appanaiah : Essential of Business Economics
11. Barry Keating and J. Holton Wilson : Managerial Economics

B.B.A.LL.B (HONS) PART – I SEMESTER-II

PAPER –IV Business Report Writing

Unit – I

Communication in the business environment with emphasis on written reports.

Communication process and role of communication in organizations, audience adaptation.

Unit - II

Basic language and writing techniques with emphasis on style, tone, and considerations: coherence, credibility, readability, bias (e.g., gender, racial and ethnic), clarity, conciseness and accuracy.

Unit - III

Short, informal reports: functions and objectives of reports; short, informal reports of various types; format and style of short reports.

Unit - IV

Formal reports: Collecting primary and secondary data; analyzing, organizing and summarizing data; evaluating and interpreting data; drawing and supporting conclusions and recommendations; formatting formal reports

Unit-V

Visual aids (including computer graphics), Oral presentation

Suggested Books:

1. Business Correspondence and Report Writing by R.C. Sharma and Krishnamohan
Tata Mcgraw Hill.
2. Bakshi M. Effective Communication Tata Mcgraw Hill.
3. Report Writing, Michelle Reid, Macmilan publication.

B.B.A.LL.B (HONS) SEMESTER-II

PAPER –V LAW OF CONTRACT-II

UNIT-I Indemnity

1. The Concept
2. Need for indemnity to facilitate commercial transactions
3. Method of creating indemnity obligations
4. Definition of indemnity
5. Nature and extent of liability of the indemnifier
6. Commencement of liability of the indemnifier
7. Situations of various types of indemnity creations
8. Documents agreements of indemnity
9. Nature of indemnity clauses
10. Indemnity in case of International transactions
11. Indemnity by Governments during interstate transactions

Guarantee

1. The concepts
2. Definition of guarantee: as distinguished from indemnity
3. Basic essentials for a valid guarantee contract
4. The place of consideration and the criteria for ascertaining the existence of
5. consideration in guarantee contracts
6. Position of minor and validity of guarantee when minor is the principal
7. debtor creditor or surety
8. Continuing guarantee
9. Nature of surety's liability
10. Duration and termination of such liability
11. Illustrative situations of existence of continuing guarantee
12. Creation and. identification of continuing guarantees
13. Letters of credit and bank guarantee as instances of guarantee transactions.

Unit-II Bailment

1. Identification of bailment contracts in day-to-day life
2. Manner of creation of such contracts
3. Commercial utility of bailment contracts
4. Definition of bailment
5. Kinds of bailers
6. Duties of bailor and bailee towards each other
7. Rights of bailor and bailee

8. Finder of goods as a bailee
9. Liability towards the true owner
10. LI. Obligation to keep the goods safe
11. Right to dispose of the goods

Pledge

1. Pledge: comparison with bailment
2. Commercial utility of pledge transactions
3. Definition of pledge under the Indian Contract Act
4. Other statutory regulations (State & Centre) regarding pledge, reasons for the same
5. Rights of the pawner and pawnee
6. Pawnee's right of sale as compared to that of an ordinary bailee
7. Pledge by certain specified persons mentioned in the Indian Contract Act

UNIT-III Agency

1. Identification of different kinds of agency transactions in day-to-day life in the commercial world
2. Kinds of agents and agencies
3. Distinction between agent and servant
4. Essentials of agency transaction
5. Various methods of creation of agency
6. Delegation
7. Duties and rights of agent
8. Dope and extent of agent's authority
9. Liability of the principal for acts of the agent including misconduct and tort of the agent'
10. Liability of the agent towards the principal
11. Personal liability towards the parties
12. Methods of termination of agency contract
13. Liability of the principal and agent before and after such termination

Unit-IV Law relating to Partnership

1. Definition and Nature of Partnership/Firm/Duties
2. Relationship between partners mutual rights duties.
3. Implied Authority of Partners, Emergency.
4. Liability of Partners
5. Doctrine of Holding out.
6. Incoming and out going partner – their rights liabilities
7. Dissolution – Kinds, consequences.
8. Registration of firm and Effect of non registration.

UNIT-V Sale of Goods

1. Concept of sale as a contract

2. Illustrative instances of sale of goods and the nature of such contracts
3. Essentials of contract sale
4. Essential conditions in every contract of sale
5. Implied terms in contract sale
6. The rule of caveat emptor and the exceptions thereto under the sale of Goods Act
7. Changing concepts of caveat emptor
8. Effect and meaning of implied warranties in the sale
9. Transfer of title and passing of risk
10. Delivery of goods: various rules regarding delivery of goods
11. Unpaid seller and his rights
12. Remedies for breach of contract

Selected Bibliography

1. R.K. Abhichandani (ed.) Pollack and Mullah on Contract and Specific Relief
2. Acts (1999) Tripathi, Bombay.
3. Avtar Singh, Compact Act (2000), Eastern Lucknow.
4. Krishnan Nair, Law of Contract, (1999) Orient.
5. Avtar Singh, Principles of the Law of Sale of Goods and Hire Purchase (1998), Eastern Lucknow.
6. J.P. Verma (ed), Singh and Gupta, The Law of partnership in India (1999), Orient Law House, New Delhi.
7. A.G. Guest(ed.), Benjamin's Sale of Goods (1992), Sweet & Maxwell.
8. Bhashyam and Adiga, The Negotiable Instruments Act (1995), Bharath, Allahabad
9. MS. Parthasarathy (ed), Ansons' Law of Contract, (1998), Oxford, London
10. Saharaya, H.K. Indian Partnership and sale of Goods Act (2000), Universal
11. Ramaninga, The Sales of Goods Act (1998), Universal.

B.B.A.LL.B (HONS) SEMESTER-II

PAPER –VI CONSTITUTIONAL LAW -II

UNIT-I Introduction

Constitution defecation& classification, salient Feature of India constitution, preamble, citizenship, State-A 12.

UNIT-II Fundamental Rights

Judicial review of Doctrine of Eclipse Severability Waiver, Right to equality- reasonable classification natural justice & Article 14, equality & legitimate expectation, principle against arbitrariness Reservation in public employment & Fundamental Rights. Right to freedom & Religion Indian as a secular country.

UNIT-III Fundamental Rights & DPSP

Right to personal Liberty, preventive detention under Constitution, Rights against exploitation, Cultural & Education Rights, Directive Principle- Relation b/w FR & DPSP .

UNIT-IV Constitution Remedies

Right to constitutional Remedies, public Interest Litigation, judicial Review-Writs under Article-32 & 226, Fundamental Duties.

Unit-V

President Election, Power & position constitution Governor- Appointment power & position.

Selected Bibliography –

1. V.N. Shukla Constitution of India
2. J.N. Pandey Constitutional law of India
3. D.D. Basu Constitution of India
4. M.P. Jain Constitution of India
5. H.M. Seervai Constitution law of India (Vols. 3)
6. Lippman Constitution law

7. Kauper Constitution law Cases and Materials
8. Woll Constitution law Cases and Comments
9. Basu Select Constitutions of the World
10. Carwin Constitution of U.S.
11. Lane An Introduction to the Constitution law.
12. Kailash Rai Constitutional Law of India