

# SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA

## INDORE

### Fee Refundable Policy (On Withdrawal of Admission)

If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following four-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the University
(1)	100%	15 days before the formally-notified last date of admission
(2)	80%	Not more than 15 days after the formally- notified last date of admission
(3)	50%	More than 15 days but less than 30 days after formally-notified last date of admission
(4)	00%	More than 30 days after formally-notified last date of admission

\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of (1) in the table above, the University shall deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount.

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of counseling i.e., after 30<sup>th</sup> September, then student's original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.