



**Activity Coordinators and Committees
for the Academic Year 2021-22**

Date: May 29, 2021

ACTIVITY COORDINATORS

S. No.	Name of Event/Activity	Coordinator/s 2021-2022
1.	MPPURC/UGC	Joint Registrar
2.	NIRF	Dr. Namit Gupta
3.	Ranking	Dr. Anand Rajavat
I.	ANNUAL CELEBRATIONS	
4.	Constitution Day	Prof. Vishal Yardi Premansh Sharma
5.	Engineers Day	Dr. Anand Rajavat Dr. Anand Babu K.
6.	Friends of Indore Cancer Foundation - SVVV Chapter	Pamila Neema Dr. Raana Pathak
7.	Hindi Diwas	Prof. Vishal Yardi
8.	Independence Day	Premansh Sharma
9.	International Yoga Day	Dr. Rajeev Shukla Vishram Yadav
10.	New Year Celebration	Prof. Vishal Yardi Premansh Sharma
11.	Republic Day	
12.	SAARC Day	
13.	SPIC MACAY Activities	
14.	Teachers Day Celebration	
15.	Youth Day Celebration	

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II.	CLUBS/CELLS	
16.	Amogh - Photography Club	Satish Patel
17.	Employee Welfare Cell	Dr. T. K. Mandal Dr. Navneeta Upadhyay
18.	Literary Club	Dr. Raksha Chauhan Dr. Nibert Solomon Nandini Bansod
19.	Natraj - Dance Club	Seema Uikey Manisha Rathore
20.	Riyaaz - Music Club	Sheuli De Sarkar Premansh Sharma
21.	Sankalp - Rotaract Club	Dr. Navneeta Upadhyay Dr. Varsha Upadhyay
22.	Science Club	Dr. Nitu Katariya Dr. Sulbha Sharma
23.	Women's Grievance Redressal Cell (Women's Welfare Activities)	Dr. Shobha Jain Dr. Roopa Shinde
III.	CONFERENCES/SEMINARS/CONCLAVES/CONGRESS	
24.	Anandamrit	Dr. T. K. Mandal Dr. Anu Ukande
25.	Healthcon – Two Days National Medical Conference	Dr. K.N. Guruprasad Divya Rana Tomar
26.	International Conference in Engineering	Dr. Namit Gupta
27.	Library Science Activities	Dr. G. Hemasundar Naidu

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		Dr. Subhash Khode
28.	National Forensic Science Conference	Dr. Kavita Sharma Anurag Shrivastava
29.	Navprabandan - Management Conference	Dr. Rajeev Shukla Dr. Rishu Roy
30.	Nirmiti – Conclave of School Principals	Dr. Shrikant Pandey Sudhanshu Dube
31.	Pravah – National Media Conclave	Satish Patel
32.	Sahitya Vithi - English Language Conference	Pamila Neema Dr. Suchita Mishra
33.	Sajag - National Conclave on Cyber Defence	Jayesh Surana Prof. Manish Sharma
34.	Samvachya - National Symposium of Forensic Science	Dr. Kavita Sharma Nandini Katare
35.	Sanmantrana – International Multidisciplinary Congress	Ar. Vishal Yardi
36.	Seminars on “Resume Building” And “Interview Etiquettes”	Mahendrapratap Singh Pawar Gaurav Shrivastav
37.	Shodh – Conference for Ph. D. Scholars	Dr. Santosh Dhar Dr. Pragya Jaroliya
38.	SVVIMUN – Three Days International Model United Nations Conference	Santosh Patel Pritesh Kumar Jain
39.	Texcon – National Conference	Dr. Shamayita Patra

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40.	Udaan - HR Summit	Dr. Rajeev Shukla Mahendrapratap Singh Pawar
41.	Udgam - National Conference of Social Sciences, Humanities and Arts (Including Journalism and Mass Communication)	Dr. Nasreen Ansari Dr. Varsha Upadhyay
42.	Vaksana – Seminar of Agriculture Science	Prof. Vinod Dhar Dr. Yuvraj Arjun Shinde Narendra Chouhan
IV.	FACULTY DEVELOPMENT PROGRAMS	
43.	Case Writing Workshops	Dr. Aditi Veda
44.	Staff Development Program	Dr. Anand Rajavat
45.	Udhbhavana	Dr. Ashutosh Shukla
46.	Faculty Induction Program	Dr. Jigyasu Dubey Dr. Reena Gupta
47.	FDP - Forensic Science	Dr. Kavita Sharma
48.	FDP – Management	Dr. Monica Sainy
49.	Research Methodology Workshop	Dr. Pragya Jaroliya
V.	LECTURES/ORATIONS	
50.	4 rd Sir CV Raman Memorial Oration – Science Day	Dr. Nitu Katariya Dr. Sulbha Sharma
51.	4 rd Ramanujan Memorial Oration	Dr. Satish Shukla Vijay Acharya

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52.	6 th Aryabhata Memorial Oration	Dr. Uttam Sharma
53.	6 th Vikram Sarabhai Memorial Oration	
54.	Foundation Day Oration	Prof. Vishal Yardi
VI. NATIONAL LEVEL COMPETITIONS/CONTESTS		
55.	Anveshan - National Science Exhibition	Dr. Saurabh Jain Anil Jain
56.	Forensic Science Activity for Students	Dr. Kavita Sharma
57.	Hackathon - Innovation and Entrepreneurship	Dr. Anand Singh Rajawat Sachin Chirgaiya
58.	Kalakriti – Showcasing the Students' Talent	Dr. Anu Ukande Alka Jha
59.	Kaushal - CSI Regional Students Convention	Vijay Prakash Avdesh Kumar Sharma
60.	Moot Court - National Competition	Amrita Singh Archana Pathak
61.	Navarachana - National Project Competition	Kriti Patidar Shashank Vishwakarma
62.	Navyantram - National Robotics Competition	Sandeep Kumar Jain Lalit Bhanwrela
63.	Prakalp - National Summer Internship Contest	Dr. Vinayak Vishwakarma
64.	Prashikshnam - Significance of Physical Evidences in Criminal Investigation	Dr. Swati Dubey Mishra Dr. M. P. Goutam

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65.	Raas Rang	Dr. Shweta Agrawal Dr. Pragya Agar Palod
66.	Rachnand - Activity of Civil Engineering	Shilpa Indra Jain
67.	Sanrachna - Fine Arts Exhibition and Workshop	Dr. Anu Ukande Alka Jha
68.	Spardha – National Sports Competition	Dr. Suprajnya Thakur Vishram Yadav
69.	Udhyamita - An Activity of Entrepreneurship Development Cell	Dr. T. K. Mandal Dr. Namit Gupta
70.	Vedika	Prakriti Sharma Kritika Jain
71.	Vishwankan – National Fine Arts Workshop	Alka Jha Dr. Anu Ukande
VII. PUBLICATIONS		
72.	Annual Report	Ashwin Upadhyay
73.	Faculty Publications	Dr. Anand Rajavat
74.	Planner	Ashwin Upadhyay
75.	Pratikriti	Dr. Saurabh Jain Dr. Anand Babu Kurakula
76.	SVVV Information Brochure	Dr. Saurabh Jain Dr. Anand Babu Kurakula
77.	SVVV News - News Paper Clippings	Ashwin Upadhyay
VIII. STUDENT ACTIVITIES		

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S. No.	Name of Event/Activity	Coordinator/s 2021-2022
78.	Abhinandan	Dr. Rajeev Shukla
79.	Association of Chemistry Teachers (ACT)	Dr. Ashutosh Shukla Dr. Asmita Sharma
80.	Confluence - Alumni Meet	Ajay Joshi
81.	Convocation	Dr. Santosh Dhar
82.	IGBC - Student Chapter Activities	Ar. Gracy H. David Ar. Ayushi Jhurani
83.	Indian Association of Physics Teachers (IAPT)	Dr. Uttam Sharma Dr. Amit Saxena
84.	ISAGA-2021	Dr. Jigyasu Dubey
85.	Rang Vimarsh and Other Activities of Shri Rang-Peeth	Dr. Rajeev Shukla Dr. Anurag Joshi
86.	Shilp-Nirman	Dr. Anand Babu K. Prof. Vishal Yardi
87.	Spandan - Techno Cultural Management Fest	Prof. Vishal Yardi Premansh Sharma
88.	Vinirmah - Fashion Show	Tanveer Malik
89.	Vith-Arth	Vikash Sharma
90.	Workshops for Students of Architecture, Design and Fine Arts	Prof. Vishal Yardi Ar. Poornima Jairaj Alka Jha

**Arranged in Alphabetical order*

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**Activity Coordinators and Committees
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COMMITTEES

S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
1.	Admissions	<p>Chairman 1. Dr. Anand Rajavat (SVIIT)</p> <p>SVET Coordinator 2. Dr. Jigyasu Dubey (IT-SVIIT)</p> <p>SVET Members 3. Er. Surendra Kumar Shukla (SVIIT) 4. Er. Shubam Kothari (SVIIT) 5. Er. Sunil Parihar (SVIIT)</p> <p>Members 1. Dr. Raksha Chouhan (SVICA) 2. Er. Shyam Gehlot (SVITS) 3. Er. Manish Kumar (SVITS) 4. Er. Pawan Gupta (SVITT) 5. Dinesh Baban Kamble (SVIFS) 6. Dr. Amit Joshi (SVISSHA) 7. Alka Jha (SVIFA) 8. Amrita Singh (SVIL) 9. Dr. Anand Krishna (SVIS) 10. Seema Uikey (SVIJMC) 11. Dr. Anand Salve (SVIAG) 12. Ar. Ayushi Jhurani (SVIA) 13. Dr. Vinayak Vishwakarma (SVSM) 14. Dr. Dipali Saxena (SVIHSc.) 15. Vikas Sharma (SVIC) 16. Rakesh Chaturvedi (SO)</p> <p>Counseling Team 1. Sunaina Chandel 2. Neha Mehta 3. Manas Shrivastava 4. Renuka Tiwari 5. Megha Telanga Paithane</p> <p>Supporting Staff 1. Mahesh Arse (SVIIT) 2. Pooja Shrivastava (SVIIT)</p>	<p>1. To ensure smooth process for admitting the students in various programs of the University.</p> <p>2. Conduct of meetings regarding the finalization of admission process, in consultation with Vice Chancellor.</p> <p>3. Updation the information related to admissions on the website from time to time.</p> <p>4. To organize and conduct Shri Vaishnav Entrance Test.</p>
2.	AISHE & NIRF Committee	<p>Coordinator 1. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Dr. Shilpa Phadnis (SVISSHA) 2. Er. Chanchal Soni (SVITS)</p>	<p>1. To fill and submit details for AISHE & NIRF.</p>

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		3. Er. Isha Chopra (SVITS) 4. Dr. Shweta Agrawal (SVIS) 5. Manisha Pipariya (SVSM) Supporting Staff 1. Ratnam Nagar Sharma	
3.	Alumni	Coordinator 1. Ajay Shankar Joshi (SVITT) Co-Coordinator 2. Sumit Chandak (ME-SVITS) Members 1. Er. Pooja Jain (SVIT) 2. Er. Gaurav Awasthi (SVITS) 3. Er. Supriya Vyas (SVITS) 4. Ruchi Arya (SVSM) 5. Er. Ravindra Sharma (SVITS) 6. Er. Abhay S. Gehlot (SVITS) Supporting Staff 1. Suraj Thakur	2. To connect and engage the alumni, the students and the University with each other for the purpose of generating a multifaceted support for SVVV. 3. To continuously work on enhancing the relationship with alumni and expand alumni base by reaching out to members of the SVVV fraternity through various activities undertaken by the alumni team. 4. To maintain an extensive database of alumni addresses and to update the Alumni Directory. 5. To maintain a detailed database of alumni graduating from SVVV and also who have graduated from SVITS since 1995. 6. To organize "Confluence" (Alumni Meet) every year.
4.	Anti Ragging & Disciplinary Committee	Coordinator 1. Dr. T. K. Mandal (SVSM) Co-Coordinator 2. Er. Upendra Gupta (ME-SVITS) Members 1. All Hols, Coordinators and HoDs 2. Arobindo Ghosh (Joint Registrar) 3. Prof. Sudhanshu Dube (Civil-SVITS) 4. Dr. Rishu Roy (SVSM) 5. Sudarshan Dubey (SVICA) 6. Anurag Joshi (SVISSHA) 7. Er. Gaurav Makwana (EI-SVITS)	1. To review the University's rules for students' behavior and its policies and practices in relation to discipline and student behavior. 2. To ensure that anti-bullying policies are implemented and reviewed. 3. To support the University administration with respect to the responsibilities in relation to discipline and student behavior.

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		8. Er. Manoj Dhawan (IT-SVIIT) 9. Dr. Vikas Rathore (SVICOM) 10. Dr. Ravi Vanshpal (Physics-SVIS) 11. Er. Shashank Vishwakarma (ME-SVITS) 12. Er. Anurag Golwelkar (SVIIT) 13. Nirwan Ingole (SVIFS) 14. Er. Sandeep Garg (ME-SVITS) 15. Satish Patidar (SVIAG) 16. Er. Ajay Shankar Joshi (SVITT) 17. Ar. Gitika Joshi (SVIA) Supporting Staff 1. Manglesh Chaporkar (SVSM)	4. To review and ensure the implementation of the suspension and expulsion policies and procedures. 5. To ensure that proper records in relation to disciplinary matters are maintained in the University.
5.	Building Coordination Committee	Coordinator 1. Ar. Vishal Yardi (SVIA) Co-Coordinator 1. Dr. Namit Gupta (SVITS) Members 1. Dr. Uttam Sharma (SVIS) 2. Dr. Jigyasu Dubey (SVIIT) 3. Dr. Anand Babu K. (SVITS) 4. Er. Anil Jain (SVITS) 5. Arobindo Ghosh (Joint Registrar)	
6.	Cafeteria	Coordinator 1. Dr. Navita Khatri (SVITS) Co-Coordinator 2. Prof. Rupali Goud (SVITS) Members 1. Er. Priyanka Gupta (IT-SVIIT) 2. Er. Neha Maithil (EE-SVITS) 3. Dr. Ravi Vanshpal (Phy.-SVIS) 4. Ar. Abhijeet Kulkarni (SVIA) 5. Er. Akash Kanungo (EC-SVITS) Supporting Staff 1. Er. Jay K Sharma (ME-SVITS) 2. Er. Pooja Shrivastava (CSE-SVIIT)	1. To ensure compliance of canteen operations according to health and safety standards. 2. To conduct weekly surprise audits and review the canteen service performance together with members of the canteen committee. 3. Committee shall be responsible for the assessment and review of canteen service provider's performance by conducting employee survey on a regular basis.

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			<p>4. To conduct surprise checks to ensure good quality and taste of food.</p> <p>5. To monitor daily operation and activities of canteen service provider.</p> <p>6. To report all findings of audits/monitors and employee surveys on monthly basis.</p> <p>7. To resolve issues pertaining to canteen operations and formulate/establish continuous improvement programs to achieve and sustain high satisfaction level of faculty, staff and students.</p>
7.	Corporate Relations And Placement	<p>Coordinator</p> <p>1. Mahendrapratap Singh Pawar (Director-CRP)</p> <p>Members</p> <p>1. Dr. Swati Dubey Mishra (SVIFS)</p> <p>2. Dr. Anurag Joshi (SVISSHA)</p> <p>3. Dr. Amit Saxena (Physics-SVIS)</p> <p>4. Er. Rohit Kanthaliya (EC-SVITS)</p> <p>5. Er. Shrikant Dandotiya (EE-SVITS)</p> <p>6. Er. Oshin Rajesh Victor (SVITS)</p> <p>7. Er. Lalit Bhanwrela (EC -SVITS)</p> <p>8. Er. Manish Kumar (IT-SVIIT)</p> <p>9. Er. Sourabh Sharma (CSE-SVIIT)</p> <p>10. Er. Santosh Patidar (ME-SVITS)</p> <p>11. Ar. Prakrti Sharma (SVIA)</p> <p>12. Ajay Shankar Joshi (SVITT)</p> <p>13. Narendra Chouhan (SVIAG)</p> <p>14. Bhawesh Joshi (SVICA)</p> <p>15. Dr. Vinayak Vishwakarma (SVSM)</p> <p>16. Gaurav Shrivastava (Soft Skills Trainer)</p> <p>17. Rakesh Chaturvedi (Member Secretary)</p>	<p>1. To look after the training and placement activities of students.</p> <p>2. To have close liaison with industry for placement of students.</p> <p>3. To work in consultation with Hols & HoDs for organizing lectures by the professionals and technocrats from industry.</p> <p>4. To collect feedback from the companies who have visited for placement.</p> <p>5. Arrange Training programs for soft skills and interview facing skills for the students using institutional and external expertise.</p> <p>6. To organize Mock Interviews.</p>



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8.	Cultural Committee	<p>Coordinator 1. Ar. (Prof.) Vishal Yardi (SVIA)</p> <p>Co-Coordinator 1. Premansh Sharma (Academic Section)</p> <p>Members 1. Ar. Navajyothi Subhedar (SVIA) 2. Er. Vijay Prakash (CSE-SVIIT) 3. Er. Jayesh Surana (IT-SVIIT) 4. Er. Gyanesh Savita (SVITS) 5. Er. Rani Singh (SVITS) 6. Nandini Katore (SVIFS) 7. Dr. Sheetal Jain (SVISSHA) 8. Ar. Abhijeet Kulkarni (SVIA) 9. Dr. Anu Ukande (SVIFA) 10. Ar. Swapnil Shrivastava (SVITA) 11. Dr. Raana Pathak (Civil-SVITS) 12. Sonal John (SVICA) 13. Dr. Amit Joshi (SVISSHA) 14. Sheuli De Sarkar (SVIJMC) 15. Dr. Aditi Veda (SVISM) 16. Dr. Dipali Saxena (SVIHSc.) 17. Dr. Ashish Haridas Bankar (SVIAg)</p> <p>Supporting Staff 1. Nitin Gaur (SVIA) 2. Manisha Rathore</p>	<ol style="list-style-type: none"> The Cultural & Literary Committee shall be responsible for all intra and inter institutional cultural & literary events of the University. To plan and schedule cultural & literary events for the academic year. (Tentative dates to be included in the academic calendar of the University.) The meetings to be held regularly for planning of the events and delegating the tasks. To prepare the Annual Budget for various cultural and literary events. To obtain formal permission from the University authorities to arrange program/s. The Committee shall display on the Notice Board/Website the information about events to be celebrated. Programs to be arranged for staff are: <ol style="list-style-type: none"> Picnic Felicitation of staff achievements Family get-together The Cultural Committee shall also organize the following events <ol style="list-style-type: none"> Independence Day Republic Day Women's Day Teachers Day Farewell
9.	Employee Welfare Cell	<p>Coordinator 1. Dr. T. K. Mandal (SVSM)</p>	<ol style="list-style-type: none"> To exercise powers and perform duties assigned by the competent authority.

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		<p>Co-Coordinator 2. Dr. Navneeta Upadhyay (Chemistry-SVIS)</p> <p>Members 1. Dr. Anand Babu K.(CE-SVITS) 2. Dr. Monica Sainy (SVSM) 3. Nikita Dubey (Maths-SVIS) 4. Er. Shashank Vishwakarma (ME-SVITS)</p> <p>Supporting Staff 1. Amit Khare (Establishment)</p>	2. To attend to the grievances of the employees
10.	Entrepreneurship Development Cell (EDC)	<p>Coordinator 1. Dr. T. K. Mandal (SVSM)</p> <p>Co-Cordinator 2. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Er. Sumit Chandak (ME-SVITS) 2. Er. Dinesh Patel (IT-SVIIT) 3. Supriya Vyas (Chemistry - SVIS) 4. Satish Patidar (SVIAG) 5. Samiksha Bhatt (SVIA) 6. Dr. Vinayak Vishwakarma (SVSM)</p> <p>Supporting Staff 1. Ratnam Nagar (PA to Director - SVITS)</p>	<p>1. Organize lectures, workshops and seminars by renowned personalities from different domains of expertise, competitions of various kinds etc. round-the-year in order to create awareness and to sharpen business acumen of students and aspiring entrepreneurs.</p> <p>2. Mentor students/others who have business ideas by bringing expertise to their doorstep.</p> <p>3. The EDC would be a networking hub for people aspiring to be entrepreneurs and would also play a role in team building as a part of its mentorship. Mentoring the students at an early stage by giving proper direction and necessary exposure would be crucial in converting technical ideas/projects into viable business plans.</p> <p>4. Be an interface between the entrepreneurial activity in SVVV and the outside world for consolidation of logistic and knowledge resources necessary to make a business plan and set up an enterprise.</p>

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			<ol style="list-style-type: none">5. Make an effort to increase and facilitate industry- academia interface to promote new entrepreneurial ventures.6. Form permanent associations with professional bodies and organizations, universities, corporations etc. to facilitate exchange of ideas and to promote entrepreneurial ventures. Knowledge partnerships will play an important role in engaging good expertise for the benefit of entrepreneurial activity at SVVV.7. Promote new technological and intellectual property-based ventures for making the University a hub for “entrepreneurship development”.8. Organize SVVV Entrepreneurship Summit, as a culmination of its year-round activities.9. Promote entrepreneurship among alumni, and provide them all the resources available with the Cell.10. To coordinate with various state and central government bodies like MSME, Industry Department etc. for promoting various schemes of entrepreneurship development among students.



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11.	Equivalence Committee	<p>Coordinators 1. Dr. K. N. Guruprasad (SVIS) 2. Dr. Uttam Sharma (SVIS)</p> <p>Members Concerned Hol/Coordinator/HoD (and any other subject expert, if necessary)</p> <p>Member Secretary Aurobindo Ghosh (Joint Registrar)</p> <p>Supporting Staff 1. (PA to Director, SVIS)</p>	<p>1. To review and match the curricula and syllabi of parent institution of an applicant with curricula and syllabi of our University for admission in SVVV.</p> <p>2. Receive applications for admission in various programs from the students studying in other institutions in the country and abroad.</p>
12.	Estate / Infrastructure Maintenance and House Keeping	<p>Coordinator 1. Dr. Anand Babu (Civil - SVITS)</p> <p>Co-coordinators 1. Er. Upendra Sharan Gupta (ME - SVITS)</p> <p>Member 1. Er. Sudhanshu Dube (Civil-SVITS) 2. Er. Chetan Jaiswal (ME-SVITS) 3. Er. Ankur Pandey (CE-SVITS)</p> <p>Member Secretary Aurobindo Ghosh (Joint Registrar)</p> <p>Supporting Staff 1. Krishna Kumar Singh (Estate Supervisor) 2. Nannu Vishwakarma (Welder – SVVV) 3. Bhagvan Panchal (Carpenter - SVVV) 4. Govardhan Kaleshriya (Electrician-SVVV) 5. Shailendra Singh Dewra (Plumber-SVVV) 6. B. R. Kadwe (Lab Staff – ME)</p>	<p>1. To ensure all the Civil and Mechanical related maintenance work in all the institutes of SVVV.</p> <p>2. To ensure maintenance of furniture and fixtures in the campus.</p> <p>3. To provide support to the departments/ institutes for safe drinking water.</p> <p>4. To ensure maintenance of water supply lines and sanitary work.</p>
13.	Examination	<p>Controller of Examinations 1. Dr. Uttam Sharma (Physics-SVIS)</p> <p>Deputy Controllers 2. Dr. Jigyasu Dubey (SVIIT)</p>	<p>1. To ensure smooth conduct of all the examinations of the University as per norms.</p>

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		<p>3. Prof. Preet Jain (EC-SVITS)</p> <p>Members</p> <p>1. Ar. Abhijeet Kulkarni (SVIA) 2. Er. Anil Jain (EE-SVITS) 3. Er. Upendra Sharan Gupta (ME-SVITS) 4. Er. Dilip Mandloi (EC-SVITS) 5. Er. Dinesh Patel (CSE-SVIIT)</p> <p>Supporting Staff</p> <p>1. Smita Sharma (AR) 2. Dr. Tara Chand Sharma (AR) 3. Arti Vyas 4. Maya Ghongade (EC-SVITS) 5. Deepti Gour (Exam Section) 6. Arvind Khedekar (Exam Section) 7. Govind Dani (Exam Section)</p>	
14.	Faculty Induction	<p>Coordinator</p> <p>1. Dr. Jigyasu Dubey (SVIIT)</p> <p>Co-Coordinators</p> <p>1. Prof. Vinod Dhar (SVIAG) 2. Dr. Reena Gupta (SVICA)</p>	1. To plan and organize the Induction for newly joined faculty members.
15.	Feedback	<p>Coordinator</p> <p>1. Dr. T. K. Mandal (SVSM)</p> <p>Co-Coordinator</p> <p>2. Er. Manoj Dhawan (IT-SVIIT)</p> <p>Technical Support</p> <p>1. Pooja Shrivastava (STA-SVIIT)</p>	<p>1. To actively inform and solicit feedback from the students.</p> <p>2. To respond and act on feedback from the students, faculty, Alumni, Employer and Industry in a timely and constructive manner.</p> <p>3. To issue appreciation and counseling letters to the faculty and staff members, as per the University Guidelines.</p>
16.	IQAC Cell	<p>Chairperson</p> <p>1. Dr. Upinder Dhar</p> <p>Coordinator</p> <p>2. Dr. K.N. Guruprasad (Director - SVIS)</p>	1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the University.

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		<p>One Nominee from Alumni 1. Ravi Vyas</p> <p>One Nominee from Employer/ Industry; 2. Amitabh Tewari, Head – TCS Ltd., Indore Campus</p> <p>Members 1. Dr. Santosh Dhar (FDSR) 2. Dr. Rajeev Shukla (SVSM) 3. Dr. Kavita Sharma (SVIFS) 4. Dr. Namit Gupta (SVITS) 5. Dr. Anand Rajavat (SVIIT) 6. Dr. Uttam Sharma (SVIS) 7. Ar. Vishal Yardi (SVIA)</p> <p>1. Arobindo Ghosh (Joint Registrar) 2. Rajeev Shrivastava (Finance and Accounts Officer)</p>	<p>2. Facilitate the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.</p> <p>3. Arrange feedback from students, parents and other stakeholders on quality-related institutional processes.</p> <p>4. Dissemination of information on various quality parameters of higher education.</p> <p>5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.</p> <p>6. Documentation of the various programs/activities leading to quality improvement.</p> <p>7. Act as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.</p> <p>8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.</p> <p>9. Development of Quality Culture in the University.</p> <p>10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC for</p>

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
			<p>submission to NAAC.</p> <p>11. Ensure higher level of clarity and focus in institutional functioning towards quality enhancement.</p> <p>12. Ensure internalization of the quality culture.</p> <p>13. Ensure enhancement and coordination among various activities of the University and institutionalize good practices.</p> <p>14. Provide a sound basis for decision-making to improve institutional functioning.</p> <p>15. Act as a dynamic system for quality changes in the University.</p> <p>16. Build an organized methodology of documentation and internal communication.</p>
17.	Library	<p>Chairman 1. Dr. Jigyashu Dubey (SVIIT)</p> <p>Members 1. Dr. Rishu Roy (SVSM) 2. Dr. Venkatesan Jayakumar (SVIS) 3. Er. Rupali Goud (SVITS) 4. Anurag Srivastava (SVIFS) 5. Dr. Chhavi Tiwari (SVIAG) 6. Dr. Preeti Kathuria (SVISSHA) 7. Ar. Gracy H. David (SVIA) 8. Hiral Pandey (SVIL) 9. Dr. GHS Naidu (LRC) 10. Dr. Subhash Khode (LRC)</p> <p>Student Represnetatives 1. Er. Gudi Prajapati (SVITT) 2. Gauri Sharma (SVIFS) 3. Shwangi Chauhan (SVSM)</p>	<p>1. To formulate and implement policies and programs for LRC of SVVV.</p> <p>2. To provide and regulate funds and equipments for the development of LRC.</p> <p>3. To provide supervision and direction for library development.</p> <p>4. To make and implement the work plans.</p> <p>5. To recommend the books for purchase and Journals/Databases for subscription based on the requisitions of various Institutes and Departments.</p>

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
18.	Newsletter	<p>Coordinator 1. Dr. Saurabh Jain (SVICA)</p> <p>Co-Coordinator 2. Dr. Anand Babu K. (SVITS)</p> <p>Members 1. Prof. Sudarshan Dubey (SVICA) 2. Prof. Vaibhav Singh (SVITS) 3. Dr. Suchita Mishra (SVISSHA)</p> <p>Supporting Staff 1. Ashwin Upadhyay 2. Ranu Jhala</p>	1. Provide information related to the activities and developments in SVVV through Bi-annual Newsletter "Pratikriti".
19.	Planning and Development	<p>Coordinator 1. Dr. Uttam Sharma (SVIS)</p>	<p>1. To coordinate with various Institute Heads for extending support related to various Ordinances, Statutes & Regulations of the University.</p> <p>2. To coordinate with UGC, AICTE, MPPURC etc. on behalf of University.</p>
20.	Purchase Committee	<p>Coordinator 1. Dr. Shishir Jain (Maths-SVIS)</p> <p>Co-Coordinator 1. Prof. T.K. Sinha (SVITT)</p> <p>Members 1. Dr. Saurabh Jain (SVICA) 2. Dr. Satish Shukla (SVIS) 3. Dr. Abhishek Singh Rathore (CSE-SVIIT) 4. Er. Sumit Chandak (ME-SVITS)</p> <p>Member Secretary 1. Arobindo Ghosh (Joint Registrar)</p> <p>Supporting Staff 1. Lalit Dagaonkar</p> <p>Technical Staff 1. Pawan Chandrayan (CHM Cell)</p>	<p>1. Purchase committee shall be dealing with all matters pertaining to the purchases of the University.</p> <p>2. The purchase committee shall invite heads of the institutions or departments for which the purchase is to be made.</p> <p>3. Review and evaluation of purchasing documentation to recommend the most appropriate supplier or service provider based on price, quality, stock availability, references etc.</p> <p>4. To analyze quotations provided by supplier or service provider, and recommend for approval.</p> <p>5. To ensure all documentation is accurately completed.</p>

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
			<ol style="list-style-type: none">6. Seek clarification from suppliers /service providers where necessary.7. To request technical input from relevant staff as required.8. Ensure transparency, accountability and fairness in the procurement process.9. Ensure all relevant documentation is prepared prior to PC meeting.
21.	Security Monitoring Committee	<p>Coordinator 1. Dr. Namit Gupta (SVITS)</p> <p>Members 1. Dr. Anand Rajavat (SVIIT) 2. Dr. Uttam Sharma (Phy.-SVIS) 3. Dr. Mahesh Prasad Goutam (SVIFS) 4. Dr. Shrikant Pandey (ME-SVITS)</p> <p>Supporting Staff 1. Krishna Kumar Singh (Estate Supervisor)</p> <p>Member Secretary 1. Arobindo Ghosh (Joint Registrar)</p>	<ol style="list-style-type: none">1. To monitor the performance of the deployed security personnel.2. To conduct sudden checks/ rounds to ensure their availability and alertness including sudden visits on holidays and after midnight.3. To make recommendation to the undersigned about the requirement of camera(s), gadget(s), etc.4. Any other work that may be deemed necessary.5. To identify and establish a cost effective and quality solution for proper management of security cameras installed in the University premises.6. To ensure that all the areas of University are covered by Security camera.7. To maintain and record day to day activities.8. To establish a reasonable

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
			<p>solution for the vigilance of Institutes/ Departments/Sections through Security camera.</p> <p>9. To monitor and control regularly the equipment maintenance requirements and manage maintenance report for every equipment.</p>
22.	Sports	<p>Coordinator 1. Dr. Suprajanya Thakur (Phy.-SVIS)</p> <p>Co-Coordinator 2. Vishram Yadav (Sports Officer)</p> <p>Members 1. Er. Vijay Prakash (CS-SVITT) 2. Er. Manorama Chouhan (IT-SVIIT) 3. Er. Shyam Gehlot (EC-SVITS) 4. Er. Rakesh Verma (CE-SVITS) 5. Er. Chetan Verma (IT-SVIIT) 6. Er. Sandeep Garg (ME-SVITS) 7. Prof. Ritika Sharma (SVISSHA)</p> <p>Supporting Staff 1. Nitin Goud (SVIA) 2. Virendra Pal (SVVV)</p>	<p>1. Coordination with the Student Sports Secretary.</p> <p>2. Keeping stock of previous and current year's sports goods.</p> <p>3. Ordering sports goods in consultation with the Joint Registrar & Hols.</p> <p>4. Arranging the venues for sports events in consultation with the authorities.</p> <p>5. Coordination with the Hols/HoDs for organizing the sports events.</p> <p>6. To recommend the students and get sanction for Entry/Registration Fees to participate in various sports events.</p> <p>7. Sort out any issues taking place during matches (team selections, objections, quarrels etc.).</p> <p>8. Maintaining discipline in all events happening in and outside the campus.</p> <p>9. Holding sports events for staff members.</p> <p>10. Maintaining record of sports events attended by students within the University and outside. To submit an annual</p>

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
			<p>report to the competent authority.</p> <p>11. The schedule of events for the whole academic year shall be finalized well in advance in consultation with the Students' Sports Committee.</p> <p>12. Celebration of International Day of Yoga.</p>
23.	Store Management	<p>Coordinator 1. Dr. Rajeev Shukla (Director-SVSM)</p> <p>Co-Coordinator 1. Dr. Ashutosh Shukla (SVIS)</p> <p>Members 1. Arobindo Ghosh (Joint Registrar, SVVV) 2. Er. Gaurav Vinchurkar (SVIIT) 3. Satish Patidar (SVIAG) 4. Premansh Sharma (SO-SVVV) 5. Seema Sharma (A/C - SVVV) 6. Manohar Harode (A/C - SVVV)</p>	<p>1. Stores management is concerned with ensuring that all the activities involved in storekeeping and stock control are carried out efficiently and economically by those employed in the Store.</p> <p>2. To ensure that all Institutes are furnished, when required, with the required items.</p> <p>3. Plan and monitor retail budgets and product inventory, purchasing and sales.</p> <p>4. To monitor day-to-day processes which are carried out in the store.</p> <p>5. Prepare annual budget and submit estimates to authorized officials for approval.</p>
24.	Student Welfare Cell	<p>Coordinator 1. Dr. Shishir Jain (Maths-SVIS)</p> <p>Members 1. Dr. Anand Babu K. (CE-SVITS) 2. Prof. Sudhansu Dubey (CE-SVITS) 3. Dr. Vivek Dubey (SVIIT) 4. Er. Jayesh Surana (SVIIT) 5. Smita Sharma (AR-Exam)</p>	<p>1. For the all-round development of students.</p>
25.	Technical	<p>Coordinator 1. Er. Rohan Kumar Gupta (EE-</p>	<p>1. Coordination and Management</p>

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
		SVITS) Co-coordinator 2. Er. Shiraz Husain (EC-SVITS) Supporting Staff 1. Rakesh Shrivastava (EE - SVITS) 2. Manish Tiwari (EC - SVITS) 3. Pradeep Bhawsar (EC - SVITS) 4. Mohan Prajapat (EE - SVITS) 5. Govardhan Kaleshriya (Electrician)	of related tasks with Telephone + EPABX + GPS CCTV camera, PA system Electrical maintenance, Sound, Light and DG arrangement
26.	Time Table	Coordinator 1. Dr. Shishir Jain (Maths-SVIS) Members : 1. Dr. Saurabh Jain (SVICA) 2. Dr. Praveen Kumar Sharma (Math-SVIS) 3. Rina Gupta (SVICA) 4. Dr. Shweta Mishra (Phy-SVIS) 5. Er. Toshi Mandloi (EEE-SVITS) 6. Er. Pooja Jain (CSE-SVIIT) 7. Pragati Tomar (SVSM) 8. Er. Gaurav Shrivastava (IT-SVIIT) 9. Er. Jitendra Managre (EI-SVITS) 10. Dr. Vikas Rathore (SVIC) 11. Er. Kusum Tilkar (EEE-SVITS) 12. Er. Archana Choubey (CS-SVIIT) 13. Er. Rohan Borade (Civil-SVITS) 14. Dr. Asmita Sharma (CH-SVIS) 15. Ar. Poornima Jayraj (SVIA) 16. Er. Mukesh Singh (ME-SVITS) 17. Dr. Surendra Gupta (LS-SVIS) 18. Dr. Amit Joshi (SVISSHA) 19. Satish Patidar (SVIAG) 20. Dr. Nibert Solomon (SVISSHA) 21. Alka Jha (SVIFA) 22. Er. Sanat Jain (CSE-SVIIT) 23. Amrita Singh (SVSL) 24. Archana Pathak (SVIFS) 25. Seema Uikey (SVIJMC) 26. Er. Poonam Verma (SVITT)	1. To prepare Academic Calendar for the University. 2. To prepare Activity Calendar for various events of the University. 3. To prepare the calendar from commencement to completion for each semester, including allotment of classes/labs and faculty time table for all the Institutes.
27.	Transport	Coordinator 1. Prof. Sudhanshu Dube	1. Allocating bus routes for the students.

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
		<p>(CE-SVITS)</p> <p>Co-Coordinator 2. Vijay Acharya (SVIS)</p> <p>Members : 1. Er. Pooja Deshpande (CSE-SVIIT) 2. Er. Rohan Borade (CE-SVITS) 3. Dr. Seema Bagora (Maths-SVIS) 4. Dr. Asmita Sharma (SVIS)</p> <p>Supporting Staff: 1. Lalit Sharma (CHM Cell) 2. Seema Sharma (Account) 3. Jitendra Karade (CHM Cell) 4. Pawan Chandrayan (CHM Cell) 5. Bhimrao Kadwe (ME-SVITS)</p> <p>Member Secretary 1. Arobindo Ghosh (Joint Registrar)</p>	<ol style="list-style-type: none"> Supervising the daily bus operation and giving instructions to the bus supervisors. Conducting meetings with all staff in-charges of buses once in three months. Inspecting the condition of buses and reporting for necessary action. Periodically checking the documents of the buses. Verifying and passing the bills for making payments related to transport. Allotting buses for Industrial visits/Placement and Training activities / Co-curricular activities. Reporting to the superiors as and when required.
28.	Udhbhavana - Academic Forum	<p>Coordinator 1. Dr. Ashutosh Shukla (SVIS)</p> <p>Members 1. Er. Anjali Gupta (SVIS) 2. Priya Asalmol (Maths-SVIS)</p>	<ol style="list-style-type: none"> Prepare the list of Faculty members who are interested in sharing their research/knowledge acquired in FDPs, Workshops, Seminars etc. with the fellow colleagues. Prepare Schedule of deliberations with date, topic and speaker's name. Prepare notices for circulation among all employees of SVVV for informing upcoming deliberations. Motivate the faculty members to participate and attend deliberations under the Udhbhavana-Academic Forum.

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S. No.	Name of the Committee	Names of the Coordinators, Co-Coordinators, Members & Supporting Staff	Responsibilities
29.	Women's Grievance Redressal Cell	Coordinator 1. Dr. Shobha Jain (Maths-SVIS) Co-Coordinator 2. Dr. Roopa Shinde (SVISSHA) Members 1. Dr. Nayna Kadam (Maths-SVIS) 2. Er. Richa Jain (IT-SVIIT) 3. Dr. Suchita Mishra (SVISSHA) Member Secretary 1. Arobindo Ghosh (Joint Registrar) Supporting Staff 1. Seema Sharma (SVVV)	<ol style="list-style-type: none">1. To ensure implementation of the directions as may be laid down by the University.2. To conduct awareness program for the Students & Faculty.3. To process individual grievances concerning sexual harassment in the University and recommend suitable action.4. To exercise such other powers and perform such other duties as may be assigned by the competent authority.5. To do all such acts and things as may be necessary to achieve the objectives of the University.6. To prevent sexual harassment and to promote the general well-being of Girls/Women.7. To provide the healthy and safe environment in the University for the Girls/Women.8. To provide guidelines for the redressal of grievances related to sexual harassment of Girls/Women students/employees of the University

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Note:- All the Hols, Coordinators, Co-Coordinators, HoDs, Section Incharges and Event Heads are advised to take note of the above mentioned Committees for the academic year 2021-22.

CC: 1. All the Coordinator/s/Co-Coordinator/s
2. Joint Registrar/FAO