

# SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA

## INDORE

### Fee Refund Policy

(On Withdrawal of Admission)

(As per the Guidelines issued by UGC vide DO No. F.1-1/2021 (Secy) dated 16-07-2021)

If a student chooses to withdraw from the program of study in which he/she is enrolled in 2021-22, the University shall follow the following system for the refund of fees remitted by the student.

<b>Sr. No.</b>	<b>Percentage of Refund of Aggregate fees*</b>	<b>Point of time when notice of withdrawal of admission is served to the University</b>
(1)	100%	Cancellation of Admission on or before 31st October, 2021
(2)	100% Rs.1000/- to be deducted as Processing Charges	Cancellation of Admission between 1st November, 2021 and 31st December, 2021
(3)	0% (No refund)	Cancellation of Admission on or after 1st January, 2021, only Caution Money (if paid) to be returned, after deducting Rs. 1000/- as Processing Charges

\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of counseling i.e., after 31st October, 2021, then student's original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.