

**SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA
INDORE**

**Fee Refund Policy 2022-23
(On Withdrawal of Admission)**

If a student chooses to withdraw from the program of study in which he/she is enrolled, the University shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of Aggregate fees*	Point of time when notice of withdrawal of admission is served to the University	Point of time when notice of withdrawal of admission received in the University
(1)	100%	15 days or more before the formally-notified last date of admission	Up To 15/09/2022* (Pl. See below Note)
(2)	90%	Less than 15 days before the formally-notified last date of admission	From 16/09/2022 to 30/09/2022
(3)	80%	15 days or Less after the formally- notified last date of admission	From 01/10/2022 to 15/10/2022
(4)	50%	30 days or less, but more than 15 days after formally-notified last date of admission	From 16/10/2022 to 31/10/2022
(5)	0%	More than 30 days after formally-notified last date of admission	From 1 st November 2022 onward

Note :

In case of (1) in the table above, the University shall deduct an amount Rs. 1000/- as processing charges from the refundable amount.

Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

If a student seeks cancellation of admission after the last date of admission i.e., after 30th September, then student's original TC and Migration certificate will not be returned to the student. In that case, a Migration Certificate will be issued by the University, and students will be entitled for refund of fee as per the policy given above.