



SHRI VAISHNAV VIDYAPEETH VISHWAVIDYALAYA

Indore-Ujjain State Highway, Indore - 453111

www.svvv.edu.in



Policy Document
On
Progression of Students

Foreword

The university is situated at Indore-Ujjain State Highway and operates in 52 acres of land in a fully green ambience. The learner being the prime stakeholder, his/ her ability to learn is the prime concern of the university. The environment created in the university keeps the learners engaged from pre-admission counseling till exit, even thereafter. The university is a self-financing institution and student satisfaction is one of the areas of priority. Regular feedback is taken at various levels and sincere efforts are made to improve the quality of teaching-learning process, evaluation and placement activities. The policy guides the employees to ensure learner satisfaction and thereby delight.



The university's focus at student progression to higher studies and/or to employment is quite pertinent. All possible efforts are made to identify the reasons for gaps, if any, and remedial measures are taken accordingly. Sustainable good practices are adopted to effectively support and facilitate the optimal progression of students. The institutional provisions facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment. Students preparing for state/national/international level exam or competition are identified by HEIs. Thus, a policy on Support and Progression of students has been developed. The policy guides the employees to ensure learner satisfaction in the right perspective.

Dr. Upinder Dhar
Vice Chancellor

5.1 STUDENT SUPPORT

University has a well structured, organized guidance and counseling system in place. Facilitating mechanisms like guidance cell, placement cell, grievance redressal cell and welfare measures to support students. Specially designed inputs are provided to the needy students with learning difficulties. Provision is made for bridge and value added courses in relevant areas.

Each department/Institute has a departmental office to render support in scholarships, enrolments, issue of scholarships, and other services. The eligible SC, ST and OBC students get scholarships by State Govt. Other scholarships are - Merit Scholarship, Tuition free ship, Merit cum means scholarship extended by promoting body Shri Vaishnav Trust and there is provision for special scholarship to students passing from Schools/Colleges/Institutes promoted and run by Shri Vaishnav Group.

Shri Vaishnav Trust and University provide merit-cum-means scholarships to economically weaker section. The newly admitted students are apprised of the activities of the counseling cell during the orientation program. University has an independent but well-coordinated counseling cell for student support and mentoring. The department/institute nominates faculty member(s) to this cell on the advice of the Chief Student Counselor. General information is sent out to all students of the University informing them of the services extended by the cell and inviting them to meet the faculty coordinator of the department/ institute.

The students are encouraged to seek guidance on academic, general or psychological issues, if necessary. Each School/Institute has an efficient and competent system for student support and mentoring, for which coordinators and mentors are appointed to provide academic, career and social counseling to the students in coordination with various Cells and Centers. Student support and Mentoring Cells deals in Admission and Counseling, Corporate Relations and Placement office, Remedial and Coaching Classes Cell.

The University has many personal enhancement and development schemes such as career counseling, and career-path-identification. The University has CRPC (Corporate Relations and Placement Cell) which provides career guidance, training and placement to the students. The students of SVVV have taken initiatives towards creating awareness on opportunity exploration and to shape a career smartly, ultimately aiming at development of entrepreneurs; exploring inventive dimensions and reaching new heights by organizing seminars on Resume Building and Interview Etiquettes, sessions related to career and personal positioning of an individual, through a series of interactive hours, personal discussions and individual guidance supported by experts.

Individual faculty members routinely spend time with students during and after classes discussing any issues related to the course, student problems and advice them on matters as desired related to academic, placement, industrial training and career goals. The students of the University also have an opportunity to do internship in the final year to have an exposure to the practical world. This is done to bridge the gap between industry and academia.

The University has many personal enhancement and development schemes such as career counseling, soft skill development, career-path-identification, and orientation to well-being for its students. Students are guided for the development of their career, soft-skills and language skills. They are counseled to develop professional competitiveness as well as develop ethics, human values, sense of social responsibility and environmental consciousness. Faculty members are often members of co-curricular activities in the departments and provide ample opportunities for faculty to answer questions of the students in an informal environment.

A mentor interacts with students weekly/ fortnightly and helps in academic, social and career counseling. Apart from class room interactions, mentor also guides them about facilities of University for soft skills, language skills, library resources, and web-resources. A mentor also arranges the solutions of typical questions of the class whenever student wishes. Soft Skill training and Career counseling classes are conducted for students to upgrade their language skills, confidence level to avoid stage fear in order to be prepared for mass appearance.

Language laboratory practice classes are also held for the students to develop their reading and oral skills. Student presentations are conducted in each course to enhance their presentation skills, handling queries, conflict management, realization of self-worth and confidence building. The University regularly organizes training programs for students to develop soft skills and proficiency in English language. The placement cell also plays a proactive role in inviting experts to develop these important skills in the students.

The University elicits the cooperation of all its stakeholders to ensure the overall development of its students. For this, Department/Institute has a practice of synergizing the connection among various stakeholders. Guest lecture series is conducted for which corporate heads, experts, alumni are invited; who share their experiences, try to impart knowledge and shape up the attitude required and expected from the students in the dynamic corporate world outside the University. These events act as reality checks for students to realize their level of standing in particular areas in order to work upon handling challenges. This also gives an opportunity for receiving valuable suggestions on curriculum and teaching learning processes.

The salient activities are organizing workshops for students to develop their interview and communication skills; Encourage students to participate in National and International events; Encourage students to help/teach the wards of unprivileged and under privileged people to make them good human beings as well as good engineers/professionals. Student support and Mentoring Cells also deals in Language Laboratory, Physical Education and Sports Directorate, Yoga Centre, Health Centre, Cultural Activities Centre, Welfare Department, Engineering Section for maintenance.

University has distinctive cell for Grievance redressal and preventing sexual harassment of women. University takes active and effective anti-ragging measures. The University has a student grievance redressal cell as well as a discipline committee. The University is committed to creating and maintaining a community in which students, teachers and non-teaching staff can work together in an environment free of violence, harassment, exploitation, intimidation and stress. This includes all forms of gender violence, sexual harassment and discrimination on the basis of sex/gender or amongst the same sex members.

Every member of the University should be aware that while the University is committed to the right to freedom of expression and association, it strongly support gender equality and opposes any form of gender discrimination and violence. All the complaints in this regard shall be made to the committee duly constituted by the University. Women Grievance Cell of the University organizes gender sensitivity and other related programs on regular basis. Ragging, in any form, is banned in the University. The student and the parent are required to give an affidavit as prescribed by the prevailing laws. For prevention of ragging the University proactively forms Anti Ragging Squads, Posters – wide publicity – to check ragging and Provide “Cell Phone numbers” to inform ragging incidents.

5.2 STUDENT PROGRESSION

Most students undertake various examinations after completing their undergraduate studies and data will be available program wise in the report of the departments and Institutes as per the data template. The University has set up a dedicated Centre for Corporate Relations and Placement Cell (CRPC). The centre arranges recruitment services to potential employers who are invited to the campus to hire the students. The centre helps in coordination of all activities related to placement of students. This centre is also assisting various departments & institutes for internship. In addition to these activities, CRPC also look after expert talks from industries, mock interviews, group discussions and soft skill workshops for the students. University Provide category-wise details regarding the number of Ph.D./ D.Litt./D.Sc. thesis submitted/ accepted/ resubmitted/ rejected in the last five years. Records of Ph. D scholars are maintained by the Faculty of Doctoral Studies and Research (FDSR).

5.3 STUDENT PARTICIPATION AND ACTIVITIES

The University promotes inclusive practices for social justice and better stakeholder relationships. The institution promotes value- based education for inculcating social responsibility and good citizenry amongst its student community. The University has the required infrastructure and promotes active participation of the students in social, cultural and leisure activities. Encouraging student’s participation in activities facilitates developing various skills and competencies and foster holistic development.

The students are encouraged to participate in different technical and other co-curricular events held on campus or anywhere else in the country. The students form teams and work on projects which creates excellent academic environment outside the class rooms. The University Sports’ Policy has been designed for promoting competitiveness and team spirit among students for their comprehensive development. It (i) ensures the maximum Participation of Faculty, Officers, Staff and students in Intra University sports competitions, (ii) ensures the participation of University students in State and National level competitions, and (iii) provides the equal opportunity to boys and girls for sports facilities of the University.

The University provides financial assistance for Registration fee and travel expenses for participation in competitions/conferences. The freshers, as soon as they join the campus, are enthused to pick up at least one sport during their stay. This happens during the sports talent hunt program which is organized as a part of the orientation program for all the new entrants.

The University teams, both men and women, are facilitated to participate in most of the Inter University tournaments conducted by the AIU. The University teams, both men and women, are facilitated to participate in many of the Invitational tournaments organized by the other universities/institutions in most of the major sports like Badminton, Table Tennis, Tennis, Cricket, Football, Basketball, Weightlifting, Swimming etc.

The University encourages student's active participation in designing and planning of various events. Students are also nominated in Library Committee and in conduction of various events. The University encourages student representation on various academic and administrative bodies. The University involves and encourages its students to publish materials like catalogues, wall magazines, University Bulletins, college magazine, and other material etc.

For overall development of the students, various extra and co-curricular activities are available on the Campus. Details are mentioned in Academic and Activity Calendar and published annually in ABHINANDITI (Handbook of Guidelines for Students). Department/Institutes also organize induction, orientation, cultural and sports programs. Some of the events organized yearly are ABHINANDAN, ANVESHAN, Entrepreneurship Awareness Activities, VINIRMAH - Fashion Show, IGBC Student Chapter Activities, Friends of Indore Cancer Foundation- SVVV Chapter, KALAKRITI, LITERARY Club, MOOT COURT, NATRAJ-Dance Club, NAVRACHANA, PRAKALP-Summer Internship Project Competition, SHRI RANGAPEETH- Centre of Performing Arts, RIYAZ-Music Club, Rotaract Club of SVVV, Science Club, SPANDAN- Techno-Cultural event, SPARDHA- Sports Activities, SPIC MACAY Activities, SVVVIMUN- International Model United Nations, UDHYAMITA, VISHWANKAN etc. The University organizes various scientific, technical as well as cultural events to help students to sharpen their talent in the areas of Musical, literary, dance, movie, fine arts, photography etc. for overall development.

5.4 ALUMNI ENGAGEMENT

The Alumni are a strong support to the institution. An active Alumni Association can contribute in academic matters, student support as well as mobilization of resources – both financial and non financial. The University nurtures the alumni association/chapters to facilitate them to contribute significantly to the development of the institution through financial and nonfinancial means.

The University has an Alumni Association where students register online. Every year alumni meet Confluence is organized on last Sunday of December. Contact information of alumni is revised every year and printed in booklet form. The activities of Alumni Association includes Regular Meeting, Contribution to the development of the University, Suggestions are given for curriculum redesigning and development of the academic Infrastructure.

In every Board of Studies one alumnus is nominated. Association helps the University in placement and internship by recommendations through group e-mail IDs. Strong Alumni Association can be one of the biggest benefactors of the University that can contribute towards various developmental activities of the University in terms of donation of books, guidance in Placement & Career Guidance Assistance, Summer Internship Opportunities, Entrepreneurship Awareness or any financial support.



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